

GOHS OrchStuCo Handbook



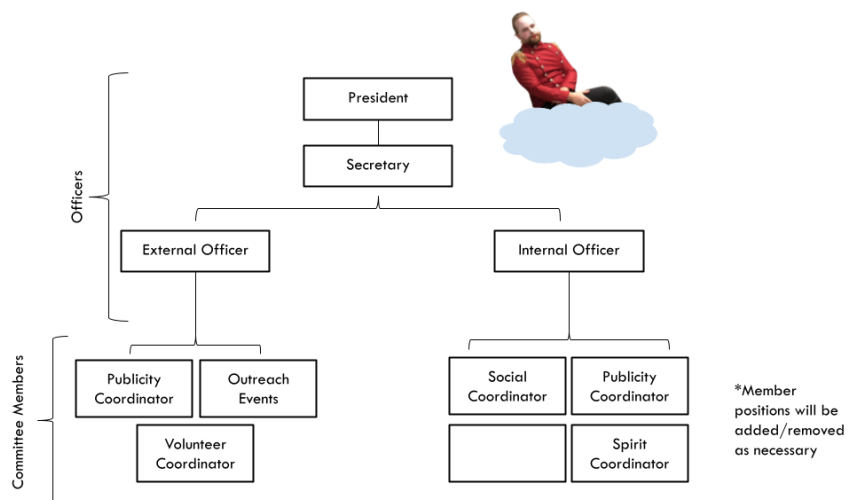
Why join?!	2
Joining.....	2
Meetings.....	2
Committees	3
Officers.....	4

1. Why Join?!

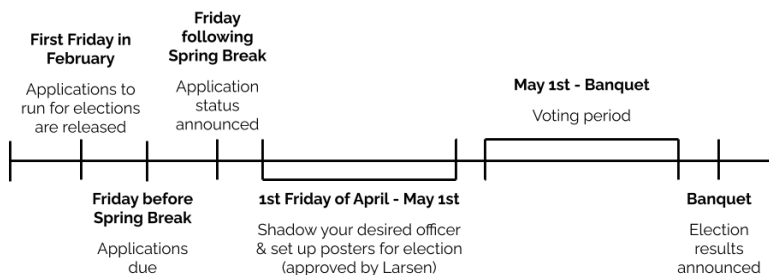
- You get to learn leadership skills, teamwork, and make a difference in your orchestra program! (Plus Leadership positions look phenomenal on college applications)
- You can stack your volunteer hours with another club (Interact, NHS, etc.)
- Earn up to 20 lettering points per year for volunteering at events

2. Joining

- A preface: the OrchStuCo team is divided into two “groups”
 - Members: new students or those with other heavy commitments
 - Officers: more experienced and involved students



- Applying for **Members**
 - Be active in fall meetings (mandatory unless prior excuses are given)
 - Join the OrchStuCo Slack channel for updates and event planning
 - Fill out the application form sent out over Summer Orchestra
- Applying for **Officer Positions**
 - Meet the prerequisites to apply (refer to #6. Officers below)
 - Follow the timeline (subject to change)



3. Meetings

- Meetings are every Friday from 3:00-4:00.
 - Officers and committee members are required to attend these meetings unless excused
 - Once accepted as a member, failure to attend two meetings within a 9wks without a prior excused absence will result in **removal** from OrchStuCo.
 - If absent, catch up with meetings through notes taken by the secretary

5. Committee Expectations & Roles

- Join slack (communication app)
- General committee jobs
 - Work as stage crew at all orchestra concerts (GOHS/York/Cox/Clark)
 - Plan annual Orchestra Banquet
 - Help maintain room cleanliness
- Proactive in contributing ideas and communicating with OrchStuCo
 - Make notes of progress for future reference

External Committee

- Deals with events that contain non-gohsOrchestra members
 - Recruitment w/ students from feeder schools
 - Advertising to community members & parents
- Maintenance of gohsorchestra.org website

Internal Committee

- Deals with events internal to the gohs Orchestra program
 - Social planning
 - Inventory of uniforms, stands, chairs, etc.
 - Advertising to orchestra students
- Updates the weekly announcement slideshow

6. Officers

- In addition to duties of members, specific committees, and specific officers
 - Requirements: Have been in the orchestra program for 2 years and OrchStuCo for at least 1 year. (exceptions at director's discretion)
- **President-** Directs meetings, socials, and various volunteer events. Creates an agenda for each meeting. Ensures that other officers fulfil their duties. Updates handbook when needed.
- **External Officer-** Runs external affairs committee. Steps in with the internal officer if the president is unavailable.
- **Internal Officer-** Runs internal affairs committee. Steps in with the external officer if the president is unavailable
 - Needs to be aware of all orchestra events to help update the weekly slideshow announcements

Yours Truly,

Amelie Nguyen

Karis Vander Wall

Audrey Carroll

Zach Whittle